

**Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 15th April 2026.**

Present: Councillors Arun Sekhar (Chair), Alagappan Muthu, Deepak Jose, Karen Ward, Kishore Dammala, Laurilee Green, Lucy Harmes, Suresh Rayapalli, Anthea Cass (Clerk), Sarah Tomlin (Deputy Clerk and Minute Taker)

26.1 Apologies for Absence

Received from Cllr Lane and Cllr Victor.

26.2 Declarations of Interest

None declared.

26.3 Open Forum

Members of the public were present; no comments were made.

26.4 Police Report

No report received.

26.5 Planning

Councillors considered application PL/26/01994/FA.

Resolved: To remain neutral

Proposed: Cllr Green, Seconded: Cllr Harmes

26.6 Pump Track Opening

Councillors noted the Clerk's use of delegated authority.

Resolved: To ratify expenditure of £250.

Proposed: Cllr Jose, Seconded: Cllr Rayapalli

26.7 Minutes

Resolved: That the minutes of the Parish Council meeting held on 18th March 2026 be approved.

Proposed: Cllr Harmes, Seconded: Cllr Green

26.8 Land & Facilities

- **Roman Park & Village Hall:** Councillors noted the Clerks' report.

- **Kindred Nurseries:** Councillors considered the proposal noting it appears to rely on outdated plans.

Resolved: That the proposal be not progressed at this stage and that revised plans be requested.

Proposed: Cllr Green, Seconded: Cllr Dammala

- **Uniform for Roman Park Staff:** Councillors noted the Clerk's use of delegated authority. Cllr Jose recommended an alternative supplier for quotation.

Resolved: That uniform be procured at an approximate cost of £300.

Proposed: Cllr Green, Seconded: Cllr Jose

- **S106 Funding:**

Resolved:

- i. That expenditure be deferred pending receipt of all tenders.
- ii. That three quotations be obtained for repairs to the Versailles boxes.

Proposed: Cllr Jose, Seconded: Cllr Green

- **Allotments:**

Resolved: That the revised charging structure be approved.

Proposed: Cllr Dammala, Seconded: Cllr Jose

- **Land Transfers:**

Resolved: That a best and final quotation be sought from Stuart Grant, with the matter deferred pending receipt.

Proposed: Cllr Green, Seconded: Cllr Harmes

26.9 Church on Berryfields

Resolved: That permission be granted to hold a summer event on Berryfields Green.

Proposed: Cllr Dammala, Seconded: Cllr Harmes

26.10 Finance

26.10.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

Proposed: Cllr Harmes, Seconded: Cllr Green

26.10.2 To agree the accounts to end March 2026 as circulated

Proposed: Cllr Jose, Seconded: Cllr Green

26.10.3 To appoint Kevin Rose (IAC Accountants) to check accounts half yearly

Proposed: Cllr Green, Seconded: Cllr Harmes

26.10.4 To approve annual increment for Roman Park Hall Staff.

Deferred

26.10.5 To approve annual increment for Parish Council office staff

Deferred.

26.10.6 To appoint internal auditor for 2026/2027. Resolved to appoint Gus Orchard.

Proposed: Cllr Harmes, Seconded: Cllr Jose

26.10.7 To approve asset register 2026.
Deferred

26.11 Policies

Resolved: That the following policies be adopted:

- Scheme of Delegation
- Risk Assessment
- Internal Financial Control

Proposed: Cllr Green, Seconded: Cllr Jose

26.12 Ongoing Projects

Summer Events:

Resolved: That Summer Fun Days be held on 5 and 19 August 2026 and delivered as outlined.

Proposed: Cllr Ward, Seconded: Cllr Dammala

Councillors noted arrangements for the Fast Cars & Great Food event.

26.13 Our Berryfields

Councillors noted the update.

26.14 Meetings & Matters of Report

Councillors noted:

- MVAS activates when vehicles exceed the speed threshold.
 - Broken fence at Marston Green Playground (to be investigated).
 - Tree planting concerns (Clerk to identify responsible developer).
 - Graffiti locations to be reported via What3Words.
 - Positive feedback from pump track opening event.
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26.15 Date of Next Meeting

Wednesday 20th May 2026

- Annual Parish Meeting – 7:00pm
 - Annual Parish Council Meeting – 7:30pm
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Meeting closed at 20:18

BERRYFIELDS PARISH COUNCIL Payment run 15 APRIL 2026

BERRYFIELDS PARISH COUNCIL Payment run 15 APRIL 2026		Net	VAT	Total £
BARCLAYS				
		£ -	£ -	£ -
LLOYDS			£ -	
DCK Payroll		£ 13,166.23	£ -	£ 13,166.23
Aston Commercial Cleaning	INV 4272	£ 926.84	£ 185.37	£ 1,112.21
John Bitmead	INV AA00941	£ 400.00	£ -	£ 400.00
Sign Wizard	no through road sign for Mirabelle Close	£ 101.50	£ 20.30	£ 121.80
Pickerings	INV 1373899	£ 176.00	£ 35.20	£ 211.20
Pickerings	INV 1373898	£ 105.60	£ 21.12	£ 126.72
Shield Maintenance	INV 10101	£ 1,105.00	£ 221.00	£ 1,326.00
DAYLA	INV 1704060	£ 90.43	£ 18.09	£ 108.52
DAYLA	INV 1707853	£ 878.10	£ 175.62	£ 1,053.72
Dave Lucas	INV BPC 14/4/2026	£ 200.00	£ -	£ 200.00
Baughan Pest Control	INV 8746 Bi monthly vermin Roman park	£ 120.00	£ 24.00	£ 144.00
Baughan Pest Control	INV 8733 bi monthly vermin Lawson Road	£ 80.00	£ 16.00	£ 96.00
Bucks Council Rate	National Non-Domestic Rate Bill 2026/27 for Roman Park Hall	£ 4,762.34	£ -	£ 4,762.34
Aylesbury Fire Systems	INV 48763 Annual service	£ 107.44	£ 21.49	£ 128.93
RTM	village hall	£ 300.00	£ 60.00	£ 360.00
RTM	INV 0677 Watering to planters	£ 250.00	£ 50.00	£ 300.00
See It Clean	INV 35610 window clean Roman Park Hall	£ 80.00	£ 16.00	£ 96.00
SHARD	INV 7145 monthly Office and Support	£ 656.30	£ 131.26	£ 787.56
SHARD TECH	INV 7202 Optisigns License	£ 110.00	£ 22.00	£ 132.00
INWL	INV 38885952	£ 226.87	£ -	£ 226.87
CLEVELAND	PRO FORMA PFM003679 for two containers. INV to follow	£ 4,265.00	£ 853.00	£ 5,118.00
PHS	INV	£ 488.00	£ 122.00	£ 610.00
		£ 28,595.65	£ 1,870.45	£ 30,588.10
	TOTAL	£ 28,595.65	£ 1,870.45	£ 30,588.10
				£ -

Account Transactions

Berryfields Parish Council

For the period 20 March 2026 to 14 April 2026

Date	Description	Debit	Credit	Gross	VAT
20 Mar 2026	Buckingham CD - BAR Licence Tens	180.00	0.00	180.00	0.00
20 Mar 2026	NEST - Pension contributions	2,124.17	0.00	2,124.17	0.00
23 Mar 2026	Payment: Big Top Nursery	0.00	7,500.00	(7,500.00)	0.00
23 Mar 2026	Adobe - adobe	16.64	0.00	19.97	3.33
23 Mar 2026	CHAT GPT - fees	50.00	0.00	50.00	0.00
24 Mar 2026	Big Top Nursery - Quarter rent due	0.00	6,250.00	7,500.00	1,250.00
24 Mar 2026	J JENNER - Fast cars	0.00	1.88	2.25	0.37
24 Mar 2026	Holiday Tracker - Holiday Tracker subs	1.75	0.00	2.10	0.35
24 Mar 2026	Amazon	24.82	0.00	29.78	4.96
24 Mar 2026	Jewson - sand for maintenance at Roman Park	66.61	0.00	79.93	13.32
24 Mar 2026	Amazon	21.20	0.00	25.44	4.24
24 Mar 2026	Amazon	25.99	0.00	31.19	5.20
25 Mar 2026	HMRC PAYE/NIC CUMB - NI/PAYEE	4,486.60	0.00	4,486.60	0.00
26 Mar 2026	L Connolly - Fast Cars	0.00	1.88	2.25	0.37
26 Mar 2026	morrison's - morrison's food bank shop	53.27	0.00	53.27	0.00
26 Mar 2026	Waterlogic - water cannisters	17.32	0.00	20.78	3.46
26 Mar 2026	morrison's	0.00	53.27	(53.27)	0.00
27 Mar 2026	ORDER - Fast Cars	0.00	1.88	2.25	0.37
27 Mar 2026	NEST - Pension contributions	165.99	0.00	165.99	0.00
30 Mar 2026	cash paid in - bar takings	0.00	133.33	160.00	26.67
30 Mar 2026	EPOS NOW - Bar sales	0.00	43.31	51.97	8.66
30 Mar 2026	cash paid in - youth club income	0.00	550.00	550.00	0.00
31 Mar 2026	SP Source - BMX Pump track opening prizes	84.24	0.00	101.09	16.85
31 Mar 2026	NEST - Pension contributions	163.41	0.00	163.41	0.00
01 Apr 2026	TV Licence - tv licence for RPH	180.00	0.00	180.00	0.00
02 Apr 2026	Ticket Tailor - Fees	6.60	0.00	7.92	1.32
02 Apr 2026	asda - weekly shop	193.05	0.00	231.66	38.61
02 Apr 2026	Amazon - round table cloths	24.99	0.00	29.99	5.00
02 Apr 2026	Amazon - table cloths	37.97	0.00	45.56	7.59
02 Apr 2026	Amazon - signs	11.06	0.00	13.27	2.21
02 Apr 2026	Amazon - hand gel	4.25	0.00	5.10	0.85
02 Apr 2026	Amazon - hand gel	4.25	0.00	5.10	0.85
02 Apr 2026	Bucks Council Recycling - Dog poo bins	180.33	0.00	216.40	36.07
02 Apr 2026	asda	0.00	231.66	(231.66)	0.00
02 Apr 2026	Amazon - pool cues	21.00	0.00	25.20	4.20
02 Apr 2026	Amazon - snooker chalk	6.65	0.00	7.98	1.33
02 Apr 2026	Amazon - table hockey for youth club	13.18	0.00	15.82	2.64
07 Apr 2026	EPOS NOW - Bar sales	0.00	1,162.66	1,395.19	232.53
07 Apr 2026	Amazon - citric acid	3.33	0.00	3.99	0.66
07 Apr 2026	Amazon - white vinegar	4.74	0.00	5.69	0.95
07 Apr 2026	Amazon - printer paper	16.99	0.00	20.39	3.40
08 Apr 2026	Commission - BANK FEES	8.50	0.00	8.50	0.00
08 Apr 2026	sofea - DD for Fareshare	230.10	0.00	230.10	0.00
08 Apr 2026	sofea	0.00	230.10	(230.10)	0.00
09 Apr 2026	asda - weekly shop	78.43	0.00	94.12	15.69
09 Apr 2026	interest - interest	0.00	5.32	5.32	0.00
09 Apr 2026	Interest Received - interest	0.00	21.31	21.31	0.00
09 Apr 2026	interest - Interest	0.00	76.62	76.62	0.00
09 Apr 2026	asda	0.00	94.12	(94.12)	0.00
10 Apr 2026	Amazon - Padlocks	30.83	0.00	36.99	6.16
10 Apr 2026	Argos - air hockey table	166.67	0.00	200.00	33.33
13 Apr 2026	EPOS NOW - Bar sales	0.00	1,059.13	1,270.96	211.83
14 Apr 2026	STEM - phones	54.00	0.00	64.80	10.80
14 Apr 2026	Bucks - First half precept for 2026	0.00	145,000.00	145,000.00	0.00
Total Youth Club Income - Subscriptions		0.00	145,000.00	145,000.00	0.00
	Total Allotment Rent	0.00	2,635.50	0.00	0.00
	Total Tennis Court Income	0.00	262.46	314.96	52.50
	Total Village Hall income	0.00	3,915.42	4,698.50	783.08